

## **MINUTES OF THE CHARLOTTE COUNTY ELECTORAL BOARD**

**June 6, 2018**

The Charlotte County Electoral Board members met in the Registrar's Office at 10 A.M. on June 6, 2018 for their regular monthly meeting. Present were Sandra Marston, chair; Lawrence Clark, vice-chair; and Robert Bradner, secretary.

Rebecca Daly, chair of the Charlotte County Democratic Committee, was also in attendance.

The meeting was called to order and the minutes of the previous meeting were approved.

The Chair called for any old business to be brought forth.

The Republican Primary to be held on June 12 was discussed.

Training for Electoral Board members will be conducted directly following this meeting by Nan Lambert, Registrar. Training for Election Officers will be held on June 7, 2018 at 5:30 P.M. The training will be led by Eric Goode, Assistant Registrar. Robert Bradner is responsible for dinner delivery.

The Phenix precinct will be in the same location but there are still some issues to be resolved between the Electoral Board and the Town of Phenix. Chair Marston and Registrar Lambert are working to resolve all concerns.

The Saxe precinct has some questions about keys. Vice-Chair Clark is handling the matter.

Vice-Chair Clark and Secretary Bradner will meet on June 11 to mark the 40-foot boundary at each precinct.

Vice-Chair Clark and Secretary Bradner attended the FOIA training in Farmville on May 24. Chair Marston was prevented from attending due to a death in her family.

Under new business, Chair Marston moved that the Board enter in closed session pursuant to Va. Code 2.1-3711 for the purpose of discussing personnel. Vice-Chair Clark seconded the motion. The motion carried.

Vice-Chair Clark moved that the Board return to regular session. Secretary Bradner seconded and the following resolution was adopted:

*WHEREAS, the Charlotte County Electoral Board has convened an executive meeting at the date pursuant to an affirmative recorded vote and in accordance with provisions of the Virginia Freedom of Information Act, and*

*WHEREAS, 2.1-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in uniformity with Virginia Law,*

*NOW, THEREFORE, BE IT RESOLVED that the Charlotte County Electoral board hereby certifies that, to the best of each member's knowledge only public business matters lawfully*

*exempted from open meeting requirements by Virginia Law were discussed in the executive meeting to which this certification resolution applies, and the motion convening the executive meeting was heard, discussed or considered by the Board.*

The vote to certify as follows: Chair Marston-aye; Vice-Chair Clark-aye; Secretary Bradner-aye.

Following the closed session, the Chair directed the Secretary to prepare the annual review forms for Registrar Lambert and have them at the next meeting.

With no more business to consider, the meeting was properly adjourned.

Respectfully Submitted,

Robert C. Bradner, Secretary

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Sandra Marston, Chair

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Lawrence Clark, Vice-Chair